

TWIN LAKES

subdivision homeowners association, inc.
A Corporation Not-for Profit
ANNUAL MEETING MINUTES

Date: November 14, 2015 **Time:** 10:00 AM **Location:** Common Area Pool Deck

- I. **Call to order:** Denise Helbig of West Coast Management reconvened Annual Meeting postponed on October 24, 2015 due to insufficient membership present or by proxy to establish quorum. at 10:10 AM

A. Officers present:

1. President – David Meyer
2. Vice President – Jim Clark
3. Treasurer - John Pavka
4. Secretary – Steve Fickett

4. Randy Cook

C. Residents present:

See sign in sheet

B. Directors present:

1. Kathy Clark
2. Terry Henry
3. Josh Nickell

D. West Coast Management Co.

1. Denise Helbig, LCAM
2. Camille Sanabria, LCAM
3. Kelsey Broyles, Assistant

- II. **Quorum Verification:** Denise Helbig verified a quorum had been met.

- III. **Proof of Timely Notice of Meeting** –Denise Helbig produced an affidavit of timely notice

IV. **Reports**

A. Budget:

Denise Helbig and John Pavka presented the Proposed budget for 2016. . A **motion** was made to approve 2016 Budget as presented. Motion was seconded. Motion carried unanimously.

B. Board Reports

1. **Road Paving:** John Pavka discussed Road Paving
2. **Pond;** Steve Fickett the reasons for Pond and Storm water Maintenance.
3. **Social Media:** David Meyer discussed the Facebook entity page and the group page and took questions from the homeowners.

C. Management Report:

Denise Helbig from West Coast Management presented Management Report

V. **Unfinished Business**

There was no unfinished business to discuss

Open Forum – each owner was given up to 3 minutes to speak. Topics covered were as follows;
Storm drain cover
Traffic Organization for Garage Sale
Parking on Roads
Commercial Vehicles
Block Captains
Street Cleaning

- VI. **Adjournment:** A **motion** was made to adjourn meeting. Motion was seconded. Motion carried unanimously Meeting was adjourned at 11:33 AM.

Respectfully submitted,
Camille Sanabria, LCAM
West Coast Management