

# TWIN LAKES

subdivision homeowners association, inc.  
A Corporation Not-for Profit  
ANNUAL MEETING MINUTES

**Date:** October 21st, 2017 **Time:** 10:00 AM **Location:** Common Area Pool Deck

**I. Call to order:** Denise Helbig of West Coast Management convened Annual Meeting at 10:00 AM.

**A. Officers present:**

1. President – Jim Clark
2. Vice President – Larry Wissinger
3. Treasurer - John Pavka
4. Secretary – Steve Fickett

**C. Directors absent:**

**D. Residents present:**

See sign in sheet

**B. Directors present:**

1. Kathy Clark
2. Terry Henry
3. Randy Cook
4. Bonni Axler
5. Jim Beazel

**E. West Coast Management Co.**

1. Denise Helbig, LCAM
2. Lisa Deprez, LCAM

**II. Quorum Verification:** Denise Helbig verified a quorum had been met.

**III. Proof of Timely Notice of Meeting** –Denise Helbig produced an affidavit of timely notice.

**IV. Reports**

**A. Budget:**

Denise Helbig and John Pavka presented the proposed budget for 2018. A **motion** was made to approve 2018 Budget as presented. Motion was seconded. Motion carried unanimously.

**B. Management Report:**

Denise Helbig from West Coast Management presented Management Report

**C. Board Reports**

1. **Committee members:** Jim Clark asked for volunteers to help with committee work.
2. **Pond:** Fickett briefly discussed Pond and storm water Maintenance.

**V. Election** - There are 4 spots open on the Board-3 are 3-year terms and 1 for a 2-year term. 5 people submitted their names. Bonni, Jennifer, Jim, Karen and Ali ran for the Board. An election committee was appointed and tallied the votes. Jim Clark, Karen Mason and Bonni Axler were elected to 3-year terms. Ali Erturk was elected to the 2-year term.

**VI. Unfinished Business**

There was no unfinished business to discuss

Open Forum –

Duties of the management company

Parking on the streets

Apparent over-abundance of ducks

Paving assessment

Repair of sidewalks and driveways

**VII. Adjournment:** A **motion** was made to adjourn meeting. Motion was seconded. Motion carried unanimously Meeting was adjourned at 11:45 AM.

Respectfully submitted,  
Lisa Deprez, LCAM  
West Coast Management